

<b>Group name:</b>	UDRC Summer School
<b>Arrival:</b>	24 June 2019
<b>Departure:</b>	28 June 2019
<b>Per night:</b>	£ 60.00

**Check-In and Check Out**

Check in times are between 15.00 and 20.00 on day of arrival unless by prior arrangement.

Check out time is by 10.00 on the day of departure.

**Breakfast:** continental only, time and place to be specified upon check in

**On Site Amenities**

- General store offering an extensive range of produce and toiletries
  - ATM
  - Launderette
  - Medical Centre
  - Hairdresser
  - Sport and Performance Centre Oriam
1. Motor Vehicles/Parking: limited car parking is available for guests and visitors.
  2. Insurance & Personal Property: please ensure you insure your personal effects as the University cannot accept responsibility for any loss or damage to personal property.
  3. Bedding: all towels and bed linen are supplied and changed as necessary.
  4. Animals: no animals are allowed in University residences and other buildings with the exception of guide dogs; if you are bringing a guide dog, please notify Heriot Watt Accommodation office.
  5. Special requests: we will do our best to accommodate any special requests from guests; however, we cannot guarantee this. Please contact the Reservations/Accommodation Team directly to discuss any special requirements you may have. It is important that you advise us of any guests with mobility issues.
  6. Fire Regulations: guests are required to familiarise themselves and comply with all fire regulations and evacuation procedures at the property where they are staying. Any malicious activation of fire alarms will result in a penalty being incurred.
  7. Smoking: please note that smoking is only permitted in the designated smoking areas. Smoking is strictly forbidden in all bedrooms and in all internal areas. A £50.00 charge will apply in the event of a guest smoking or a guest allowing others to smoke in a bedroom.
  8. Cleaning and other services: we provide tea and coffee facilities in all bedrooms, linen is being changed once in 7 days; towels changed twice a week or as required.
  9. Please note that due to the number of bedrooms we administer and the size of our site, we are unable to accept any deliveries or mail for guests before or during their stay without prior notice of its arrival. If you are expecting mail to be delivered to us in your name, please notify us in advance by emailing [reservations@hw.ac.uk](mailto:reservations@hw.ac.uk) quoting your reference number and the nature of the item to be delivered.
  10. Age limit: Children under 16 years of age are not permitted in our accommodation.
  11. Keys: any lost or replacement keys/key cards will be charged at £25 per key